

REGULAR MEETING OF THE BOARD OF COMMISSIONERS, MEMPHIS-SHELBY COUNTY AIRPORT AUTHORITY (MSCAA) December 14, 2017

CALL TO ORDER

APPROVAL OF BOARD MEETING MINUTES *November 16, 2017*

RECOGNITION OF VISITORS, OTHERS

Resolutions for Approval This Month

1. Approval of Contract– Trash Removal Services – Waste Management, Inc. of Tennessee
2. Approval of Contract – Public Safety Radio Network System – Motorola Solutions, Inc.
3. Approval of 2nd Year Contract Agreement – Construction Quality Control & Testing Services – Professional Services Industries, Inc.

Division Reports

TREASURER and PROPERTIES REPORTS

Forrest Artz – Vice President of Finance and Administration/CFO

- **Due to the early timing of the meeting this month, the Finance report for November and December will be provided at the January 18, 2018 Board Meeting.**

OPERATIONS REPORT

Terry Blue, Vice President of Operations

INFORMATION ITEMS

NEXT BOARD MEETING – January 18, 2018

RESOLUTION

WHEREAS, pursuant to public advertisement, Proposals for trash removal services for the Memphis-Shelby County Airport Authority ("Authority") were received as follows:

REQUEST FOR PROPOSALS
TRASH REMOVAL SERVICES
FOR MEMPHIS-SHELBY COUNTY AIRPORT AUTHORITY
Received November 16, 2017

PROPOSALS RECEIVED FROM: TOTAL	APPROXIMATE COST	
	YEAR ONE	FIVE YEAR
BFI Waste Services, LLC dba Allied Waste Services of Memphis, Republic Services of Memphis*	\$155,352.24	\$824,661.24
Waste Management, Inc. of Tennessee *	\$117,250.00	\$586,250.00

*not a local company

and,

WHEREAS, pricing calculations and proposals were based on the estimated number of containers and estimated cubic yard quantity of trash to be removed (provided by the Authority); therefore, actual costs over the contract period will fluctuate based on actual containers rented and actual quantities removed; and,

WHEREAS, the scope of services will consist of providing trash removal services at Memphis International Airport, General Dewitt Spain Airport, and Charles W. Baker Airport; and,

WHEREAS, the proposals were evaluated according to established criteria, and after review, the proposal selection committee selected Waste Management, Inc of Tennessee as the top ranked proposer, and,

WHEREAS, the initial term of the contract will be for a period of one (1) year with options to extend for four (4) 12-month renewal periods at the Authority's sole discretion; and,

WHEREAS, in furtherance of its Disadvantaged Business Enterprise (DBE) Program, the Authority established a DBE goal of 17 % for the full term of their contract; and,

WHEREAS, Waste Management, Inc. of Tennessee submitted a 9% goal, which was accepted by the Authority based on Good Faith Efforts; and;

WHEREAS, airport management recommends award of contract to Waste Management, Inc. of Tennessee in the approximate five year total amount of Five Hundred Eighty-Six Thousand Two Hundred Fifty Dollars and NO/100 (\$586,250.00); and,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners, of the Memphis-Shelby County Airport Authority, that the award to Waste Management, Inc. of Tennessee is hereby approved and the President and CEO or his designee is hereby authorized to execute a contract for trash removal services as herein described, costs to be paid from Airport Authority's Annual Operating Funds or any other funds as identified by the CFO.

12-14-17

RESOLUTION

WHEREAS, the Memphis-Shelby County Airport Authority ("Authority") is authorized to purchase goods and services pursuant to another governmental unit's contract, and the purchasing entity shall make such purchase under the same rules as its regular purchases, as found in T.C.A. § 12-3-1203 and § 12-3-1208; and,

WHEREAS, in accordance with Federal Aviation Administration grant assurances, the Authority is required to comply with Homeland Security Presidential Directive #5, which requires public safety organizations to have interoperable communications (the ability to communicate unencumbered with other joint aid and response entities); and,

WHEREAS, the City of Memphis ("City") recently purchased a Motorola Radio System following their 2016 800 MHz P25 Public Safety Radio Network Specifications Request for Proposal ("RFP"); and,

WHEREAS, Under the City's RFP, the Authority, and other governmental agencies, are authorized to purchase an 800 MHz P25 Public Safety Radio Network System (Radio Network) from Motorola Solutions, Inc. at the City's unit costs; and,

WHEREAS, due to the specialization of Authority operations, not all necessary equipment was included with the City's RFP; and,

WHEREAS, the State of Tennessee solicits competitive bids for certain products and equipment; and,

WHEREAS, under the state program, municipalities, authorities, and other government agencies are eligible to take advantage of the state contracting process for the acquisition of said goods and services; and,

WHEREAS, the Authority has the opportunity to purchase equipment for the Radio Network under Statewide Contract Number 418 from Motorola Solutions, Inc. that were not included in the City's RFP; and,

WHEREAS, the Radio Network is used for daily communications and emergency response and, once the new system is commissioned, the Authority's current 800 MHz radio system will be decommissioned; and,

WHEREAS, replacement of the Authority's Radio Network (as contained herein), is anticipated to be acquired wholly through either the competitive City RFP or Statewide Contract as follows:

1. Installation and purchase of 800 MHz P25 Public Safety Radio Network System, not to exceed the FY 2018 budgeted amount of \$3.5 million;
2. The maintenance cost of above Radio Network, contracted for under Statewide Contract, for years two through six are as follows:

Year 2	\$195,452
Year 3	\$198,985
Year 4	\$202,618
Year 5	\$206,363
Year 6	\$210,212

and,

WHEREAS, in furtherance of its Disadvantaged Business Enterprise (DBE) Program, the Authority established a DBE goal of 17% for the installation and purchase of the system, which Motorola has committed to meet; and,

WHEREAS, Airport Management recommends approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners, Memphis-Shelby County Airport Authority, that the President and CEO or his designee is hereby authorized to execute a contract with Motorola Solutions, Inc. as herein described, cost to be paid from MSCAA Operating Funds or any other funds as identified by the CFO.

RESOLUTION

WHEREAS, by Resolution 16-4771, adopted December 15, 2016, the Board of Commissioners (“Board”) of the Memphis-Shelby County Airport Authority (“Airport Authority”) authorized the execution of a multi-year contract with Professional Services Industries, Inc. to provide on-site construction quality control and testing services on an as-needed basis in support of MSCAA’s Capital Improvement Program for the project described as:

CONSTRUCTION QUALITY CONTROL AND TESTING SERVICES
Memphis International Airport
MSCAA PROJECT NO. 16-1405-00

WHEREAS, Contract No. 16-1405-00 was executed effective December 30, 2016 (“Contract”); and established a scope of services with commensurate unit billing rates and an estimated budget for the first contract year of \$500,000.00; and,

WHEREAS, Airport Authority Management has negotiated billing rates for the second year of the Contract and an estimated not-to-exceed budget in the amount of \$650,000.00, which is based on currently active and anticipated projects and will be tracked by specific project and expenditures; and,

WHEREAS, in furtherance of its Disadvantaged Business Enterprise (DBE) Program, the Airport Authority established a DBE goal of 0% for the full term of this contract; and,

WHEREAS, the Airport Authority’s Capital Program Executive Staff, by action taken on November 17, 2017, recommends approval of estimated budget for the second contract year to Contract Agreement 16-1405-00; and,

WHEREAS, Management recommends approval of estimated budget for the second contract year effective January 1, 2018;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners, or the Memphis-Shelby County Airport Authority, that the President and CEO or his designee is hereby authorized to operate within the estimated budget for the second contract year for Contract Agreement 16-1405-00 with Professional Services Industries, Inc., as herein described, effective January 1, 2018, cost to be paid from various funding sources as approved for each project associated with the required testing or any other funds as identified by the CFO.

12/14/17