

LEGAL NOTICE
REQUEST FOR QUALIFICATIONS
RFQ NUMBER 19-0007
PUBLIC RELATIONS AND MARKETING SERVICES

Sealed responses to this Request for Qualifications for providing Public Relations and Marketing Services will be received by the Memphis-Shelby County Airport Authority (Authority), Procurement Department, Memphis International Airport, 4121 Runway Road, Suite B Memphis, TN 38118 until 2:00 PM local time, May 28, 2019. A listing of all proposers responding will be posted to the Authority's website one (1) hour after the response deadline. Responses to Requests for Proposals and Requests for Qualifications will not be publicly opened. A complete Request for Qualifications Packet with submittal instructions, additional data, and response format may be found on the Authority's website (www.flymemphis.com) on or after April 8, 2019.

A mandatory pre-proposal conference will be held April 25, 2019 at 2:30 PM in the Authority's Board Room located on the Mezzanine Level, Terminal B of the Memphis International Airport, 2491 Winchester Road, Memphis, TN 38116. Only those attending will be allowed to submit responses to this RFQ.

All Proposers are responsible for checking the Authority's website up to the submission deadline for any updates, addenda or additional information. In accordance with the Authority's purchasing policies, the Authority will give a preference to businesses located in Shelby County, Tennessee when awarding contracts and making purchases, unless prohibited by law. The successful Proposer must sign a contract with the Authority that includes Federal Aviation Administration provisions, if applicable, regarding the Buy American Preference, Foreign Trade Restriction, Davis-Bacon, Affirmative Action, Debarment and Suspension, and Drug-Free Workplace, all of which are incorporated herein by reference.

The Authority reserves the right to reject any or all responses to this Request for Qualifications in whole or in part; to waive any informalities, technicalities, or omissions related to this Request for Qualifications; and to reject responses on any other basis authorized by the Authority's purchasing policies.

The Authority, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

By order of:
Scott A. Brockman, A.A.E.
President and CEO
Memphis-Shelby County Airport Authority